



## Application for a Work Permit

1. \_\_\_\_ Social Security card (original)
  2. \_\_\_\_ Birth Certificate (original)
  3. \_\_\_\_ Letter of Intent of Employer (must also include Minor's specific work hours & Manager contact info)
  4. \_\_\_\_ Current Physical Exam (must be dated within 1 year of application)
  5. \_\_\_\_ Principal's Statement (required if working at all during the school year (September 1 through June 1)
  6. \_\_\_\_ Child performer in an artistic or creative service have a Trust Fund set up in the child's name where 15% of their gross earnings will be deposited
- **Please note that the minor must be present with the parent or guardian when application materials are submitted in person. This is a requirement under section 205/12 of the Child Labor Law.**

### **Student Information**

Minor's Name: \_\_\_\_\_

Minor's Social Security Number (required): \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

### **Employer Information**

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Type of Business: \_\_\_\_\_

### **Consent of Parent or Guardian**

I hereby give my consent to my child/ward to engage in part-time employment with the employer indicated on this application and agree to comply with the stated regulations and laws applicable to the specific type of employment for which this application is being submitted.

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_