



DR. DARLENE J. RUSCITTI
Regional Superintendent
DuPage County Schools

421 N. County Farm Road
Wheaton, Illinois 60187
Phone: 630.407.5800
Fax: 630.407.5802

DuPage Regional Office of Education Chronic Truancy Referral

Per Illinois School Code (105ILCS5/26-2a)- A chronic truant is defined as a child subject to compulsory school attendance and who is absent without valid case from such attendance for 5% or more of the previous 180 regular attendance days.

Target Audience: Ages 6-17

If excessive chronic truancy is an ongoing issue, despite supportive services being offered/provided by the school, a student may be referred to the Regional Office of Education.

Please refer to the DROE flow chart regarding the referral process. When completing the formal referral, attach attendance and grade reports from this school year and last school year.

Fax all documents attention Truancy Department to 630.407.5801 or scan to atijerina@dupageroe.org.

CHRONIC TRUANT REFERRAL

Referral Date

STUDENT INFORMATION

Student Name

Student State ID Birth Date

Grade Sex

Address

Ethnicity

City State Zip APT #

Phone

Student Lives With:

Parents' Language

Student's Language

Free/
Reduced
Lunch?

PARENT/GUARDIAN INFORMATION

Mother's Name

Address same as Student

Address

Email

City State Zip APT #

Phone: (H) (C) (W)

Father's Name

Address same as Student

Address

Email

City State Zip APT #

Phone: (H) (C) (W)

Guardian's Name

Address same as Student

Address

Email

City State Zip APT #

Phone: (H) (C) (W)

REFERRAL CONTACT INFORMATION

Referred by Name Title

Phone Email

District # School Name Address

Contact Name for Attendance Updates Phone Email

CHRONIC TRUANT REFERRAL

EMERGENCY CONTACT (S)

Emergency Contact's Name Email

Phone: (H) (C) (W)

Emergency Contact's Name Email

Phone: (H) (C) (W)

SECONDARY REFERRAL DATA

Low Achievement
 Low Income
 Substance Use
 Legal Involvement
 Behavioral Issues

High Failure Rate
 Emotional Health Challenges
 Teen Parent
 McKinney-Vento Eligible

Credit Deficient
 Physical Health Challenges
 Tardiness
 Transportation Challenges

ACADEMIC INFORMATION

First day of current school year:

As of the referral date, # of days school has been in session:

* # of credits earned to date:

504 Plan?

IEP?

* # of credits required to graduate:

*High School Referrals Only

If 'yes' to IEP or 504 plan, please list any limitations which may affect attendance.

TRUANCY DATA

	Excused Absences	Unexcused Absences	Tardies
Current School Year			
Previous School Year			

