DuPage Regional Office of EDUCATION
Excellence in Education

AMBER QUIRK
Regional Superintendent
DuPage County Schools

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School Official's Statement to Issuing Officer

Required by Section 12 of the Child Labor Law, 820 ILCS 205 / 1-22

To be completed by a school principal, registrar, guidance officer, or other individual in a similar role. This form certifies that the student information below matches the student records, and that the student is under care of the parent/guardians listed.

This form ***only*** needs to be completed if the employment is during the school year, or if the child is over 6 years of age.

_____

Name of School School Official's Name School Official's Title

_____

Signature of School Official Date

This is to certify that the undersigned has interviewed
_____,
who resides at _____.

The minor has requested the issuance of an employment certificate to allow for work outside of school hours.

School records indicate that the minor was born on _____ and has completed the _____ grade. Their regular school hours are from _____ AM to _____ PM, with a _____-hour lunch break.

Student's Information

_____

First Name M.I. Last Name Date of Birth

_____

Street Address

_____

City State Zip Phone

Parent / Guardian's Information

_____

First Name Last Name Signature