DuPage Regional Office of EDUCATION
Excellence in Education

AMBER QUIRK
Regional Superintendent
DuPage County Schools

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Statement of Intent to Employ

Required by Section 55 of the Child Labor Law, 820 ILCS 206 / 55 (b)(4)(A)

A statement of intention to employ signed by the prospective employer, or by someone authorized by the prospective employer, setting forth the specific nature of the occupation in which the prospective employer intends to employ the minor and the exact hours of the day and number of hours per day and days per week during which the minor shall be employed.

TO BE COMPLETED BY THE PROSPECTIVE EMPLOYER

Minor Information

_____

First Name M.I. Last Name Date of Birth

_____

Company Name

_____

Address State Zip Phone

Minor's Job Title/Occupation:

Description of Minor's Job:

Is Liquor Served? ☐ YES ☐ NO Summer Work Only? ☐ YES ☐ NO

Minor may not work more than 3 hours on school days, or not more than 8 hours on days where school is not in session. No more than 18 hours during a week when school is in session, or no more than 40 hours during a week when school is not in session.

Hours of employment will be: _____ (minors under 16 years of age cannot work before 7:00am or after 7:00pm from Labor Day until June 1st and cannot work before 7:00am or after 9:00pm from June 1st until Labor Day)

_____

Employer's Name (Print):

_____

Signature of Employer Date

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